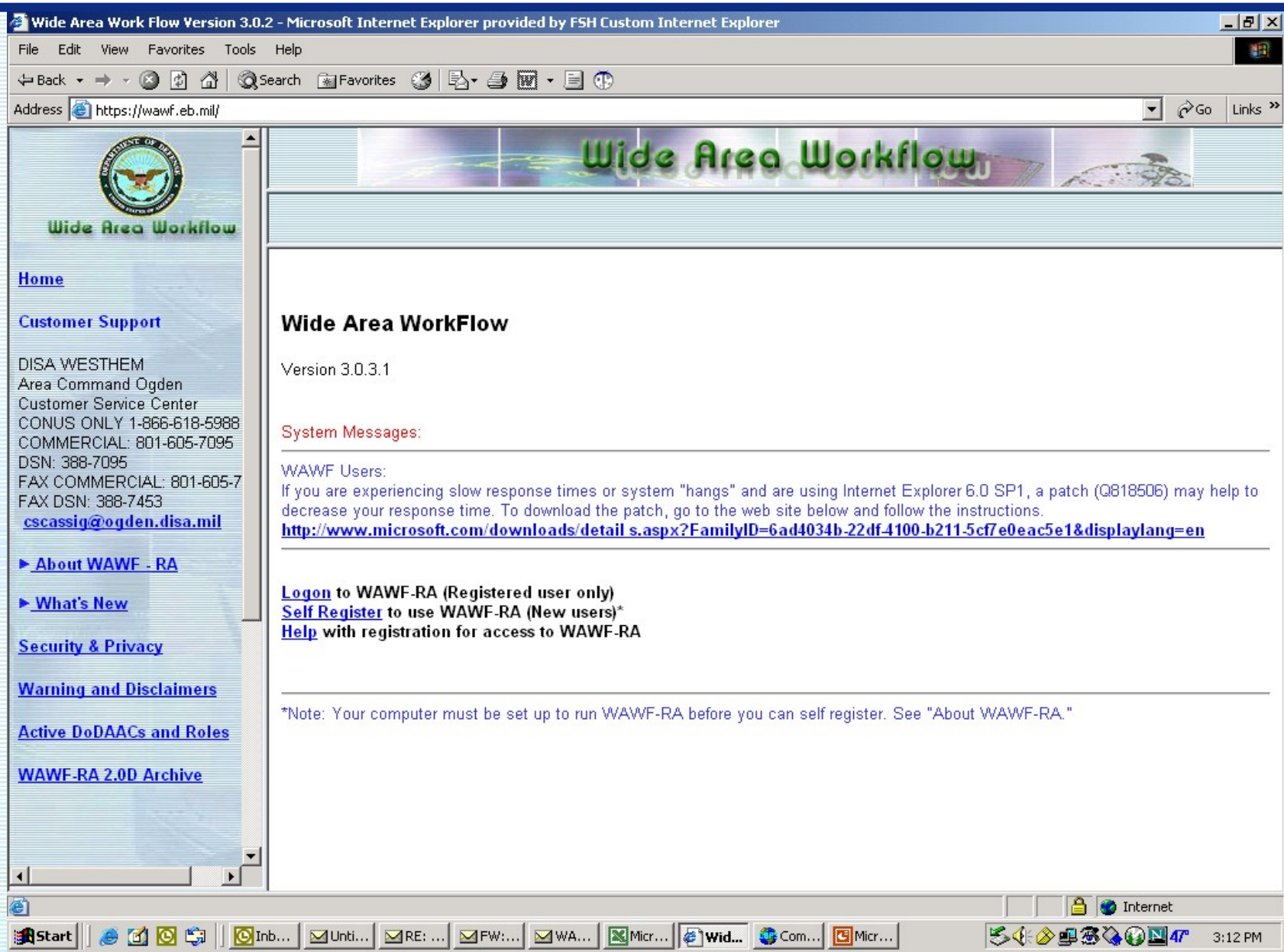
Wide Area Work Flow

Step By Step

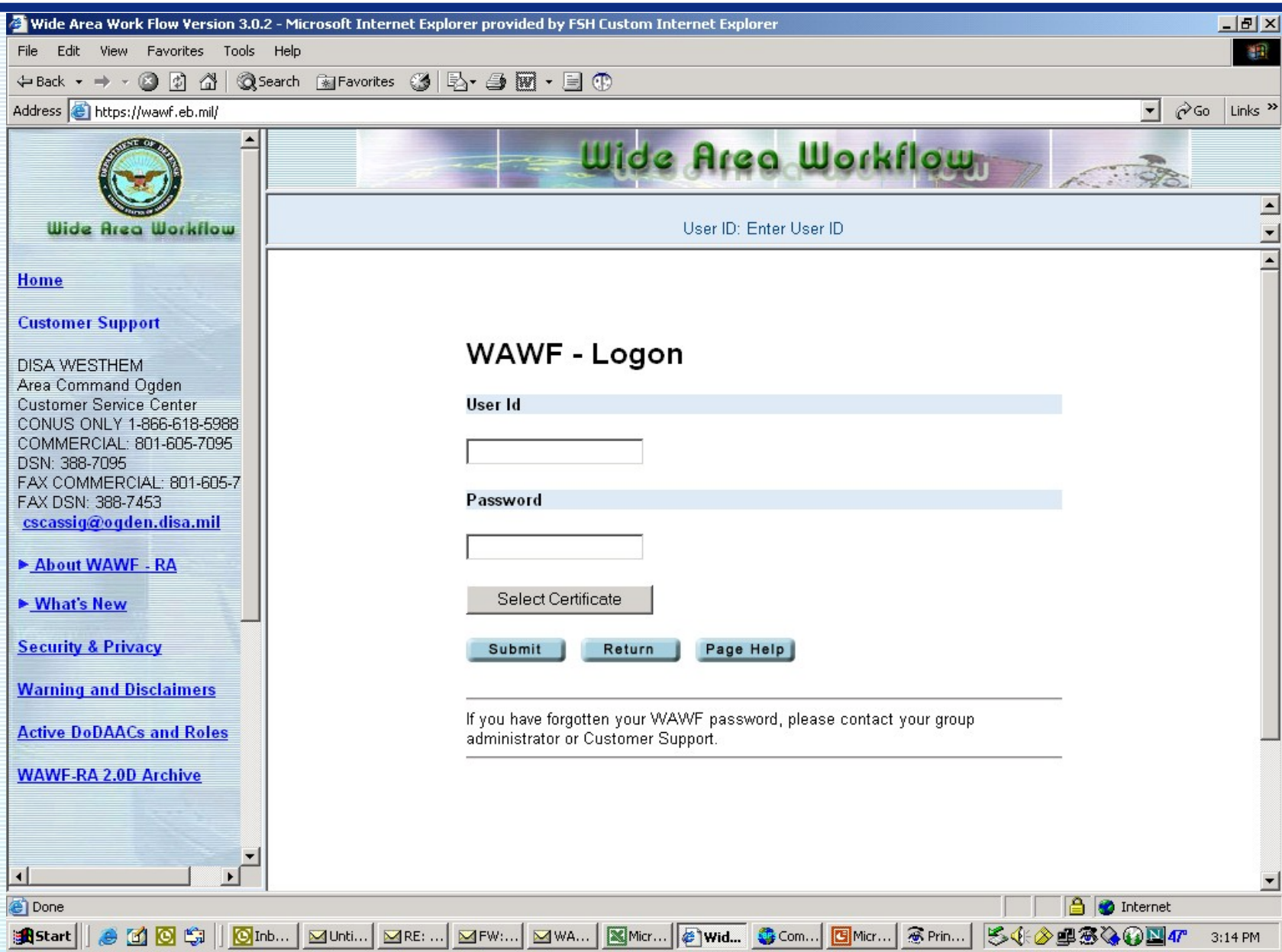
Change DODAAC

Click on Log on

All Roles

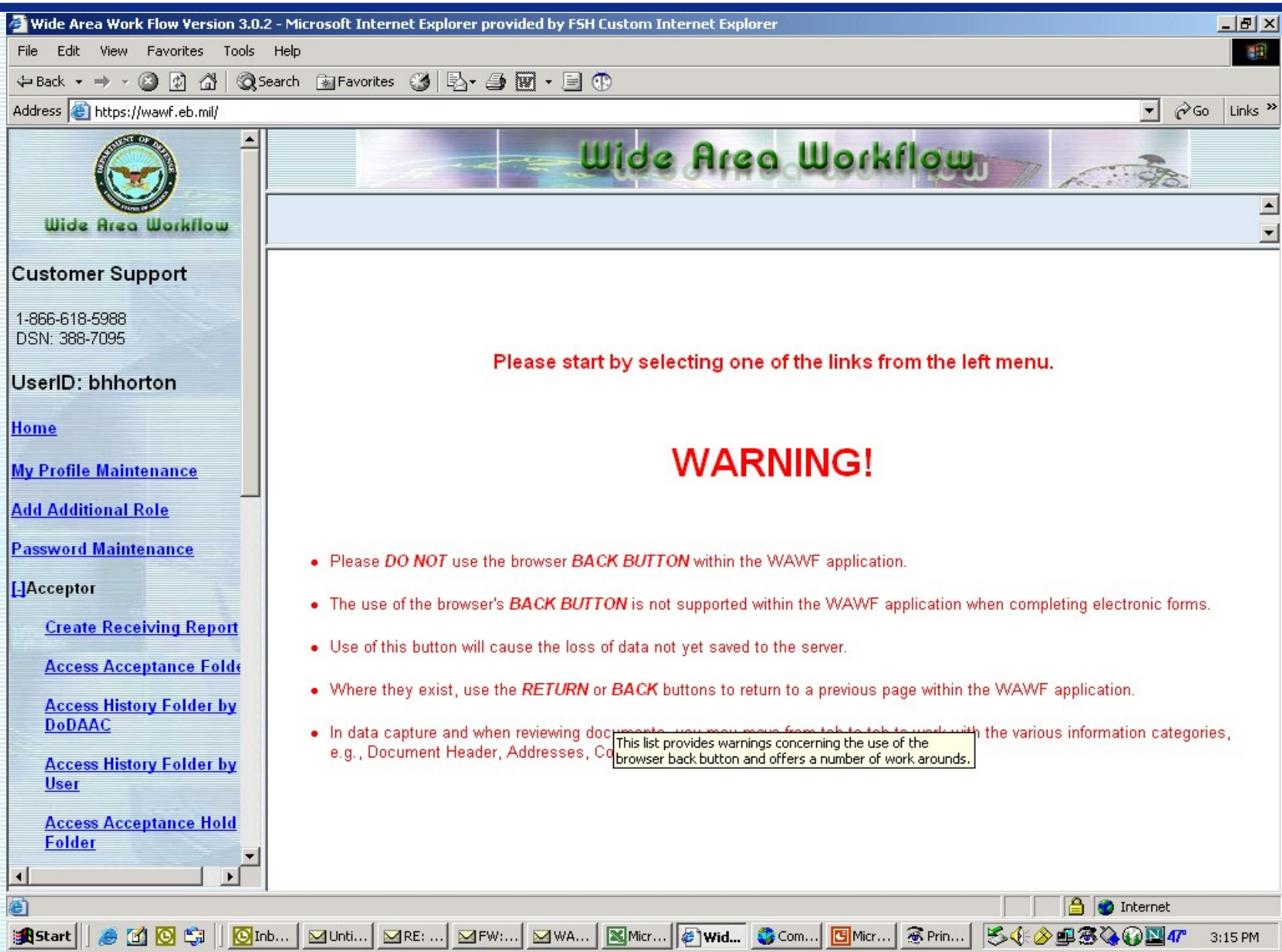

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer provided by FSH Custom Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address https://wawf.eb.mil/
Go Links
Wide Area Workflow
Wide Area Workflow
Home
Customer Support
DISA WESTHEM
Area Command Ogden
Customer Service Center
CONUS ONLY 1-866-618-5988
COMMERCIAL: 801-605-7095
DSN: 388-7095
FAX COMMERCIAL: 801-605-7
FAX DSN: 388-7453
cscassig@ogden.disa.mil
About WAWF - RA
What's New
Security & Privacy
Warning and Disclaimers
Active DoDAACs and Roles
WAWF-RA 2.0D Archive
Wide Area WorkFlow
Version 3.0.3.1
System Messages:
WAWF Users:
If you are experiencing slow response times or system "hangs" and are using Internet Explorer 6.0 SP1, a patch (Q818506) may help to decrease your response time. To download the patch, go to the web site below and follow the instructions.
http://www.microsoft.com/downloads/detail s.aspx?FamilyID=6ad4034b-22df-4100-b211-5cf7e0eac5e1&displaylang=en
Logon to WAWF-RA (Registered user only)
Self Register to use WAWF-RA (New users)*
Help with registration for access to WAWF-RA
*Note: Your computer must be set up to run WAWF-RA before you can self register. See "About WAWF-RA."
Internet
Start
3:12 PM

Key in User Id and Password



Click on – Access History Folder by DODAAC

All Roles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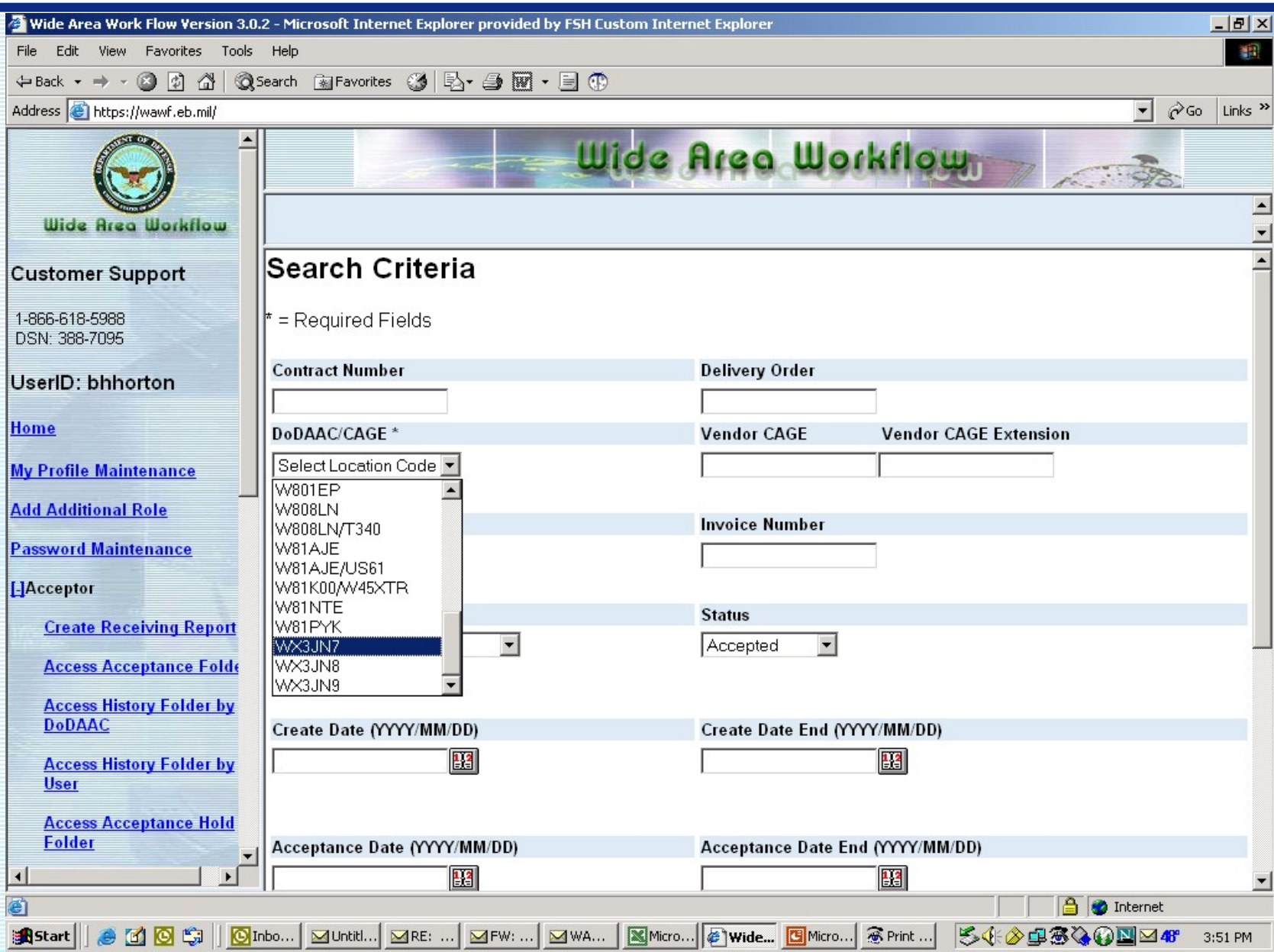
File Edit View Favorites Tools Help
Back Search Favorites
Address https://wawf.eb.mil/
Go Links
Wide Area Workflow
Wide Area Workflow
Customer Support
1-866-618-5988
DSN: 388-7095
UserID: bhhorton
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Folde
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Please start by selecting one of the links from the left menu.
WARNING!
Please DO NOT use the browser BACK BUTTON within the WAWF application.
The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
Use of this button will cause the loss of data not yet saved to the server.
Where they exist, use the RETURN or BACK buttons to return to a previous page within the WAWF application.
In data capture and when reviewing doc the various information categories, e.g., Document Header, Addresses, Co
This list provides warnings concerning the use of the browser back button and offers a number of work arounds.
Internet
Start
3:15 PM

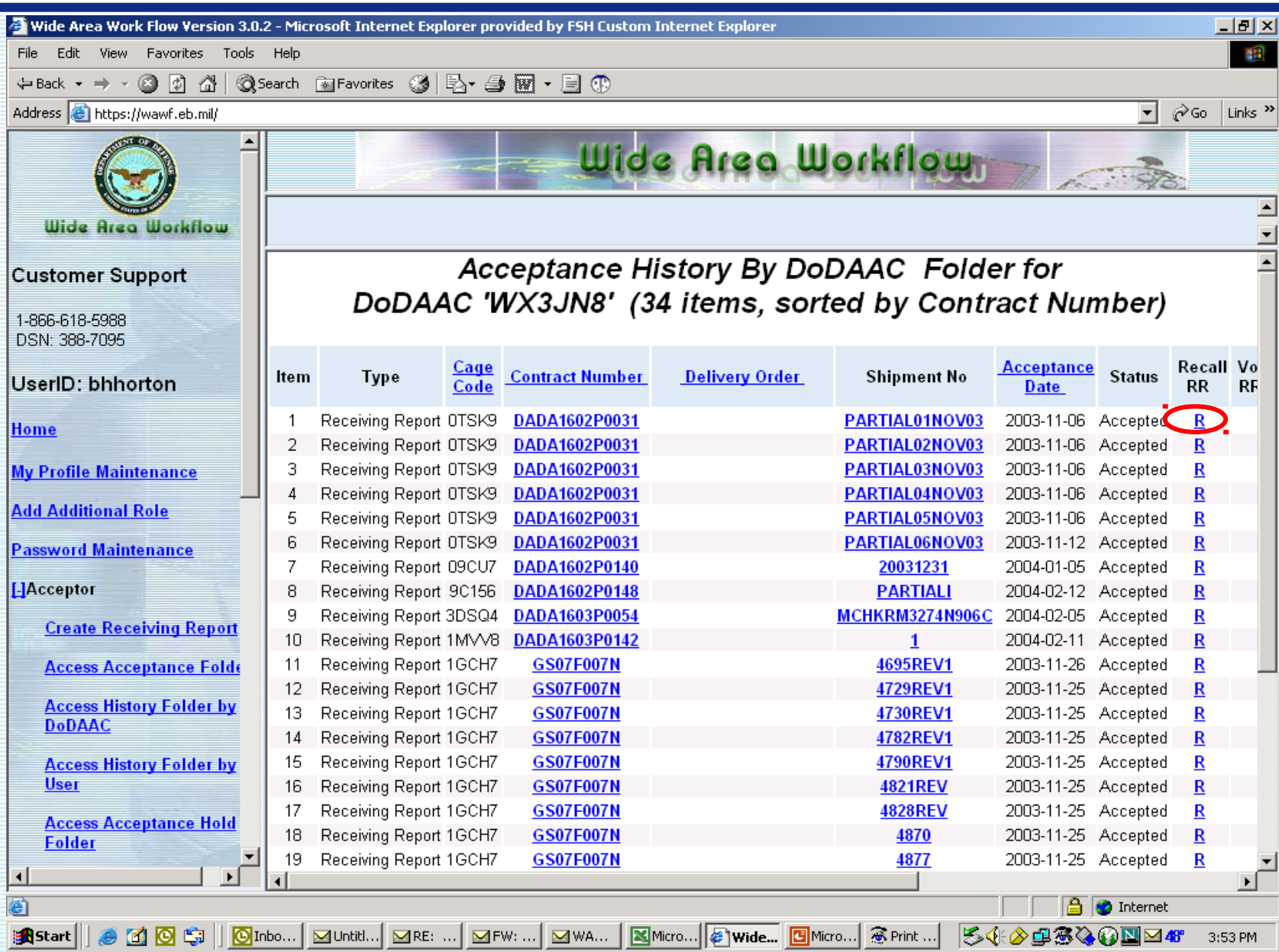
Select - DODAAC and Status for Accepted Documents Only

All Roles



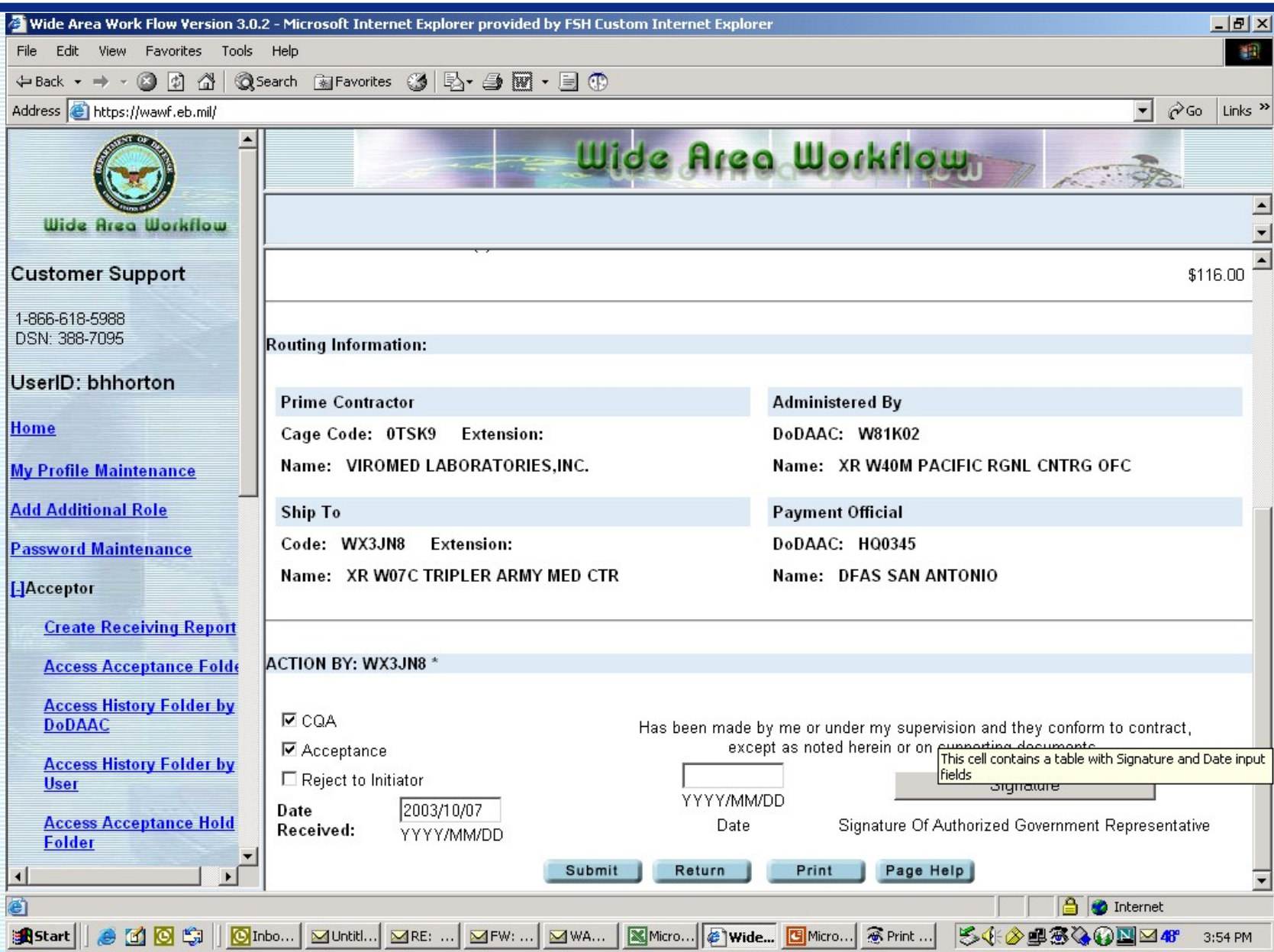
Click on the “R” – To Recall the document

All Roles


Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer provided by FSH Custom Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address https://wawf.eb.mil/
Go Links
Wide Area Workflow
Customer Support
1-866-618-5988
DSN: 388-7095
UserID: bhhorton
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Folde
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Wide Area Workflow
Acceptance History By DoDAAC Folder for
DoDAAC 'WX3JN8' (34 items, sorted by Contract Number)
Item | Type | Cage Code | Contract Number | Delivery Order | Shipment No | Acceptance Date | Status | Recall RR | Vo RF
1 Receiving Report 0TSK9 DADA1602P0031 PARTIAL01NOV03 2003-11-06 Accepted R
2 Receiving Report 0TSK9 DADA1602P0031 PARTIAL02NOV03 2003-11-06 Accepted R
3 Receiving Report 0TSK9 DADA1602P0031 PARTIAL03NOV03 2003-11-06 Accepted R
4 Receiving Report 0TSK9 DADA1602P0031 PARTIAL04NOV03 2003-11-06 Accepted R
5 Receiving Report 0TSK9 DADA1602P0031 PARTIAL05NOV03 2003-11-06 Accepted R
6 Receiving Report 0TSK9 DADA1602P0031 PARTIAL06NOV03 2003-11-12 Accepted R
7 Receiving Report 09CU7 DADA1602P0140 20031231 2004-01-05 Accepted R
8 Receiving Report 9C156 DADA1602P0148 PARTIALI 2004-02-12 Accepted R
9 Receiving Report 3DSQ4 DADA1603P0054 MCHKRM3274N906C 2004-02-05 Accepted R
10 Receiving Report 1MVV8 DADA1603P0142 1 2004-02-11 Accepted R
11 Receiving Report 1GCH7 GS07F007N 4695REV1 2003-11-26 Accepted R
12 Receiving Report 1GCH7 GS07F007N 4729REV1 2003-11-25 Accepted R
13 Receiving Report 1GCH7 GS07F007N 4730REV1 2003-11-25 Accepted R
14 Receiving Report 1GCH7 GS07F007N 4782REV1 2003-11-25 Accepted R
15 Receiving Report 1GCH7 GS07F007N 4790REV1 2003-11-25 Accepted R
16 Receiving Report 1GCH7 GS07F007N 4821REV 2003-11-25 Accepted R
17 Receiving Report 1GCH7 GS07F007N 4828REV 2003-11-25 Accepted R
18 Receiving Report 1GCH7 GS07F007N 4870 2003-11-25 Accepted R
19 Receiving Report 1GCH7 GS07F007N 4877 2003-11-25 Accepted R
Internet
Start
3:53 PM

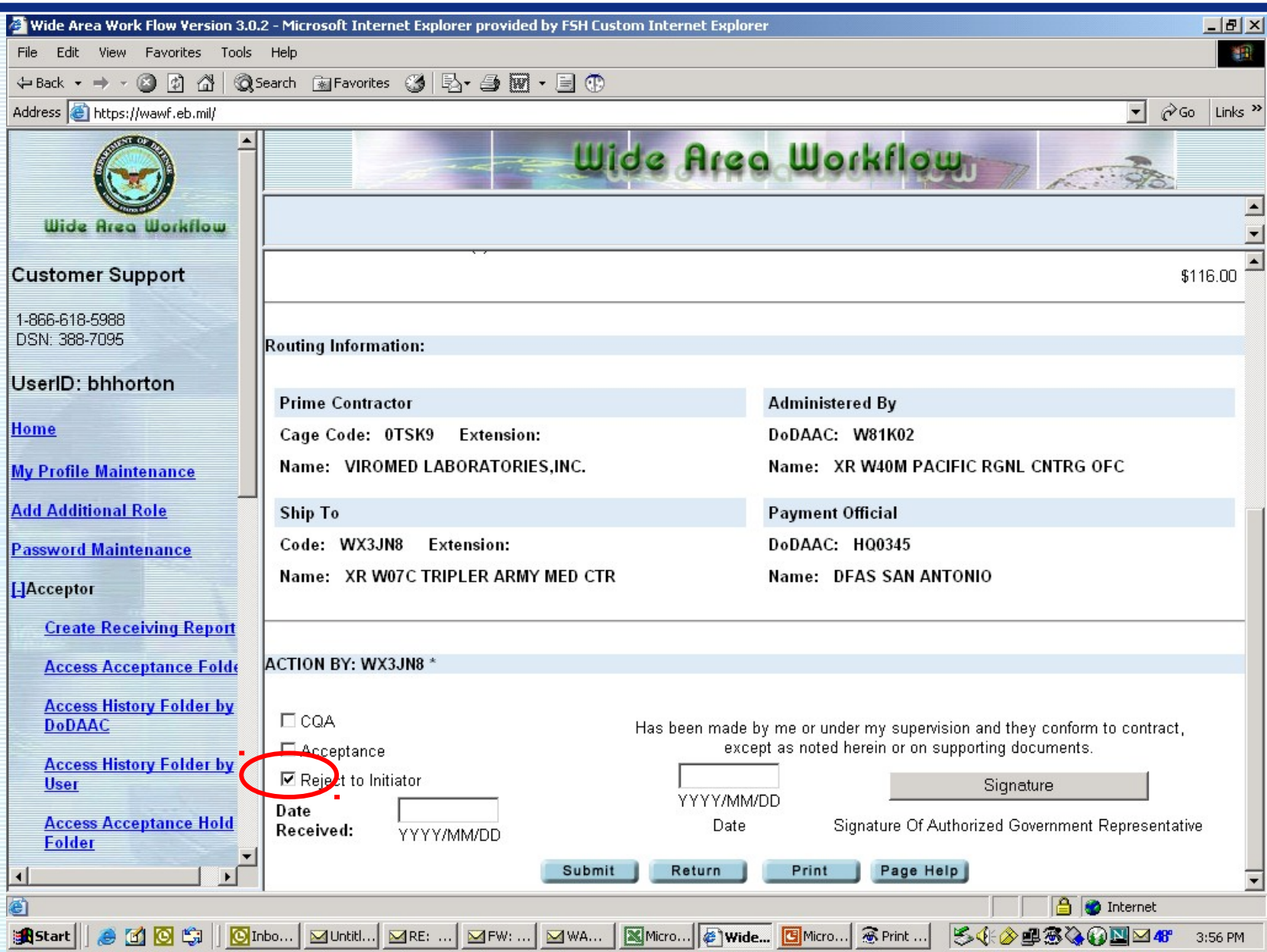
Un-Check the Box – CQA and Acceptor

All Roles



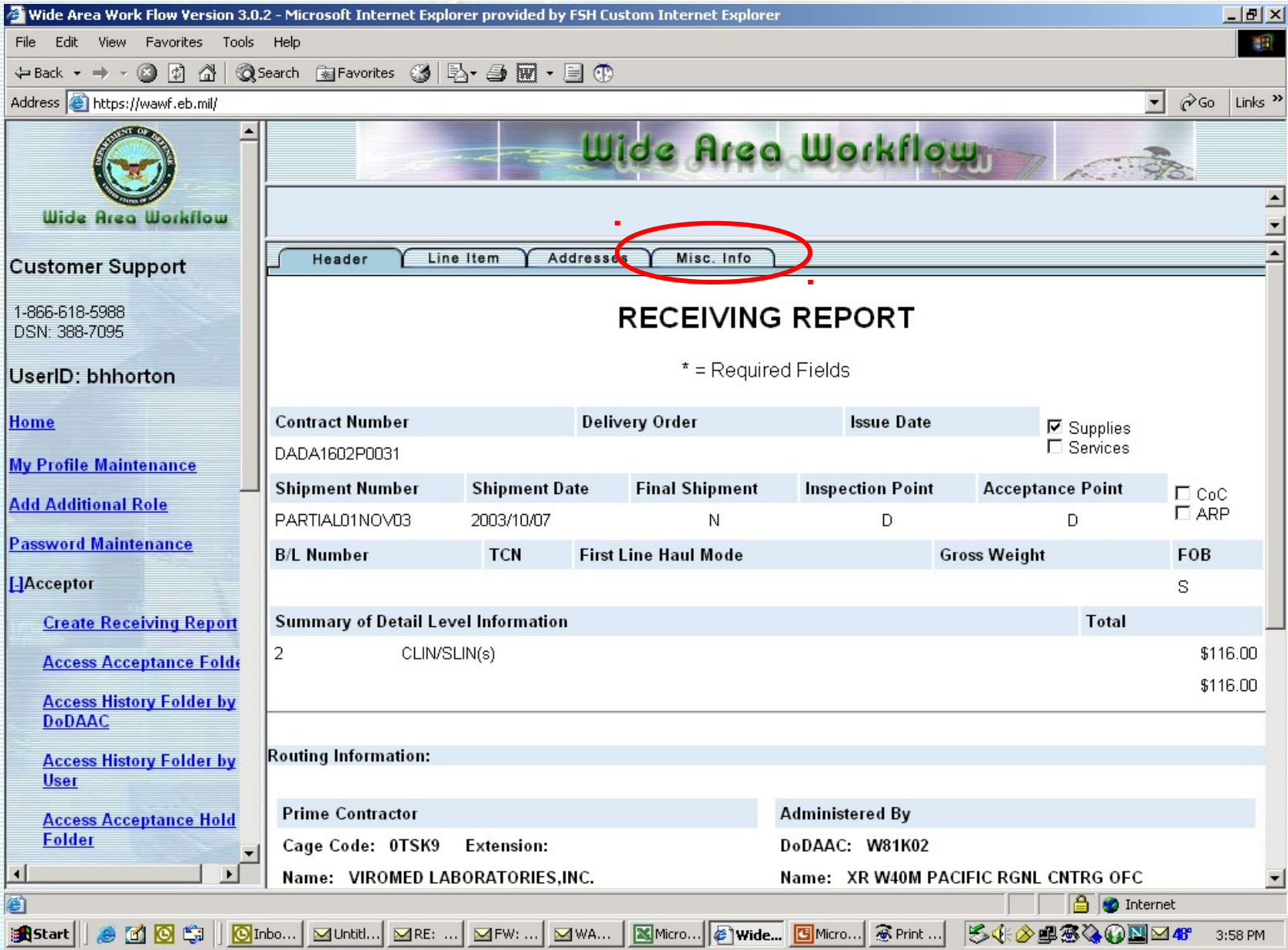
Check the Box – Reject to Initiator

All Roles



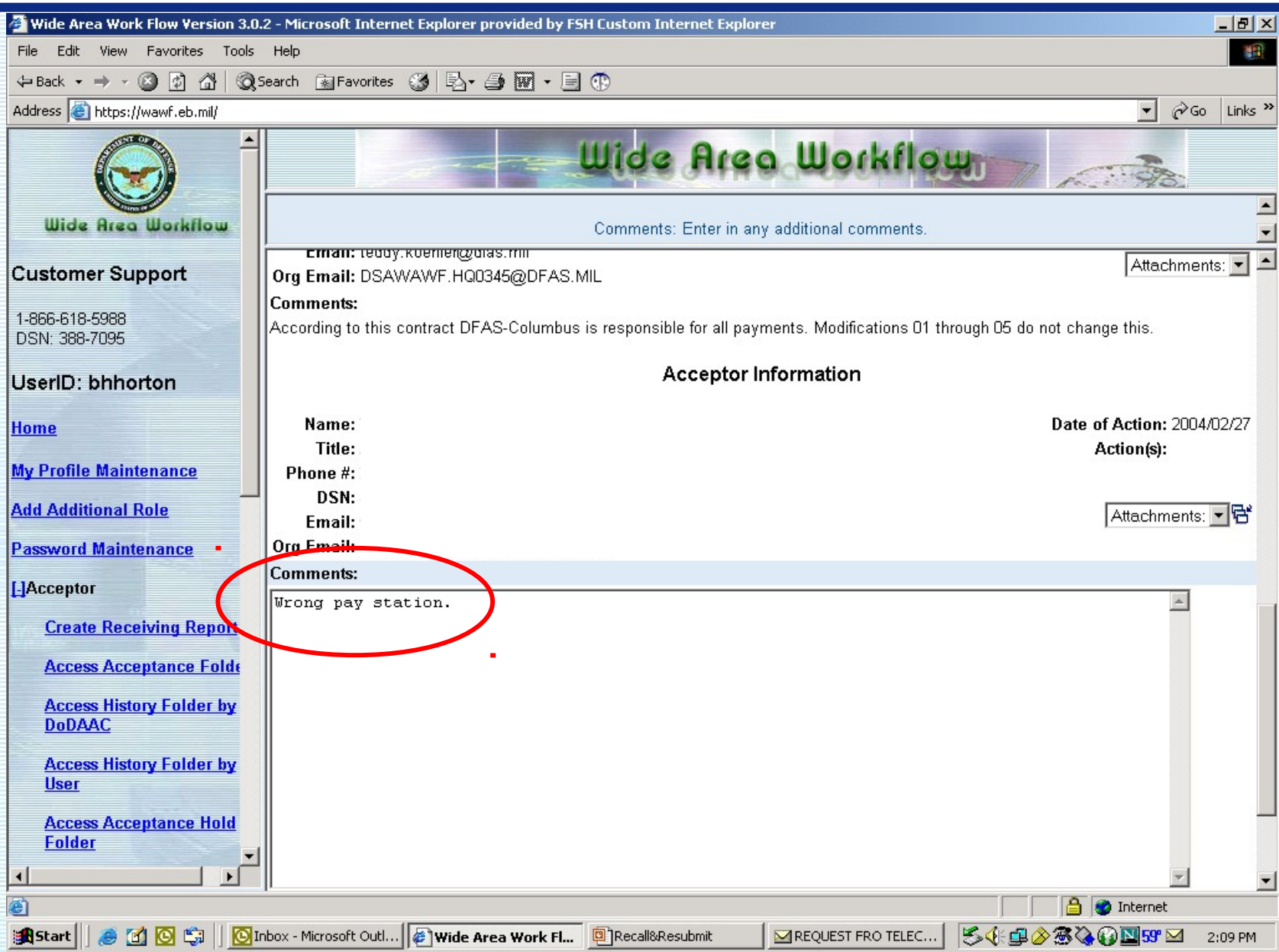
Click on Misc. Information Tab

All Roles



Go to Comments and enter a reason for rejecting the document

All Roles

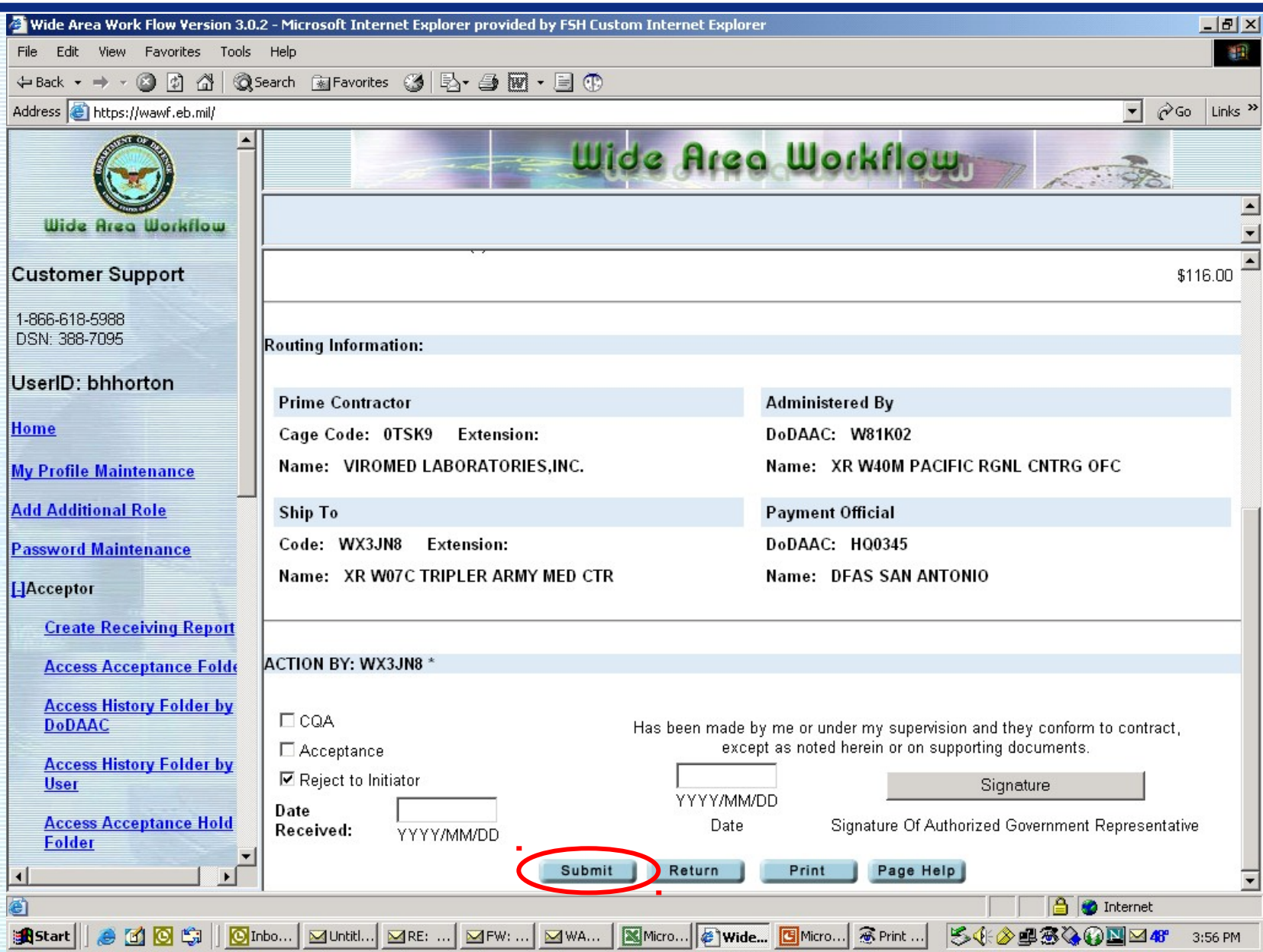


Click on – Header Tab

All Roles

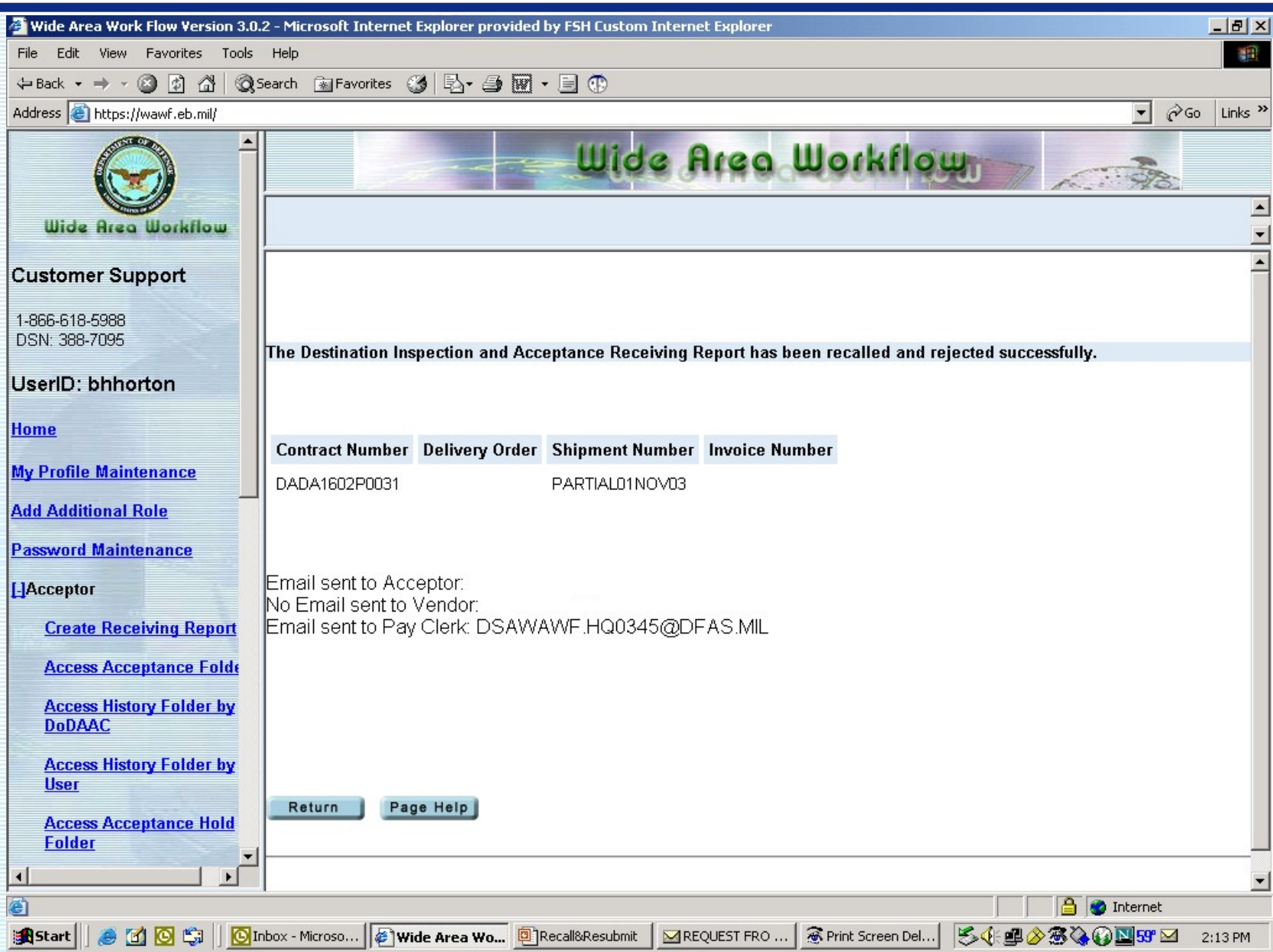
Click on - Submit

All Roles



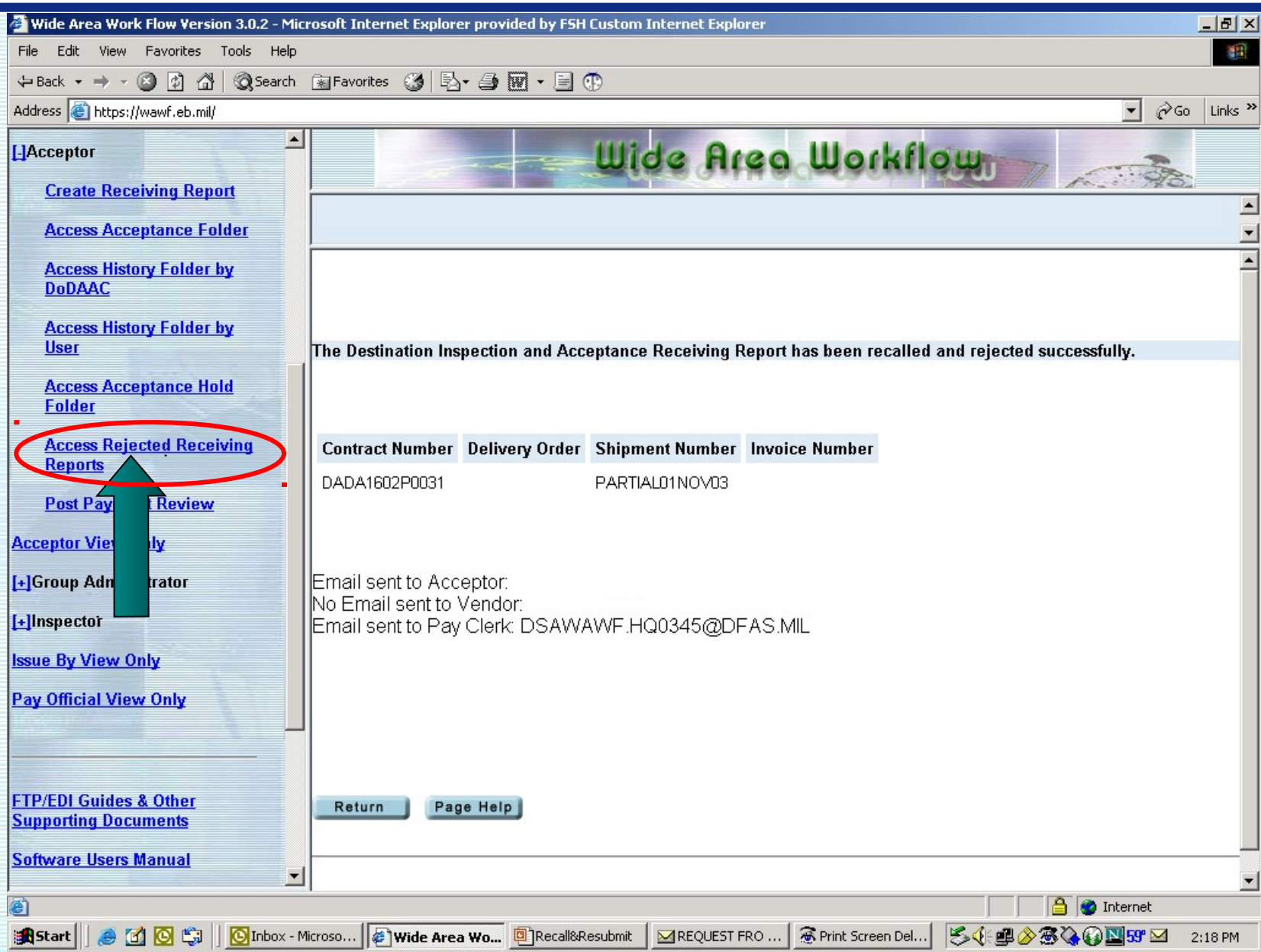
Email will be sent and the document has be Recalled and Rejected

All Roles



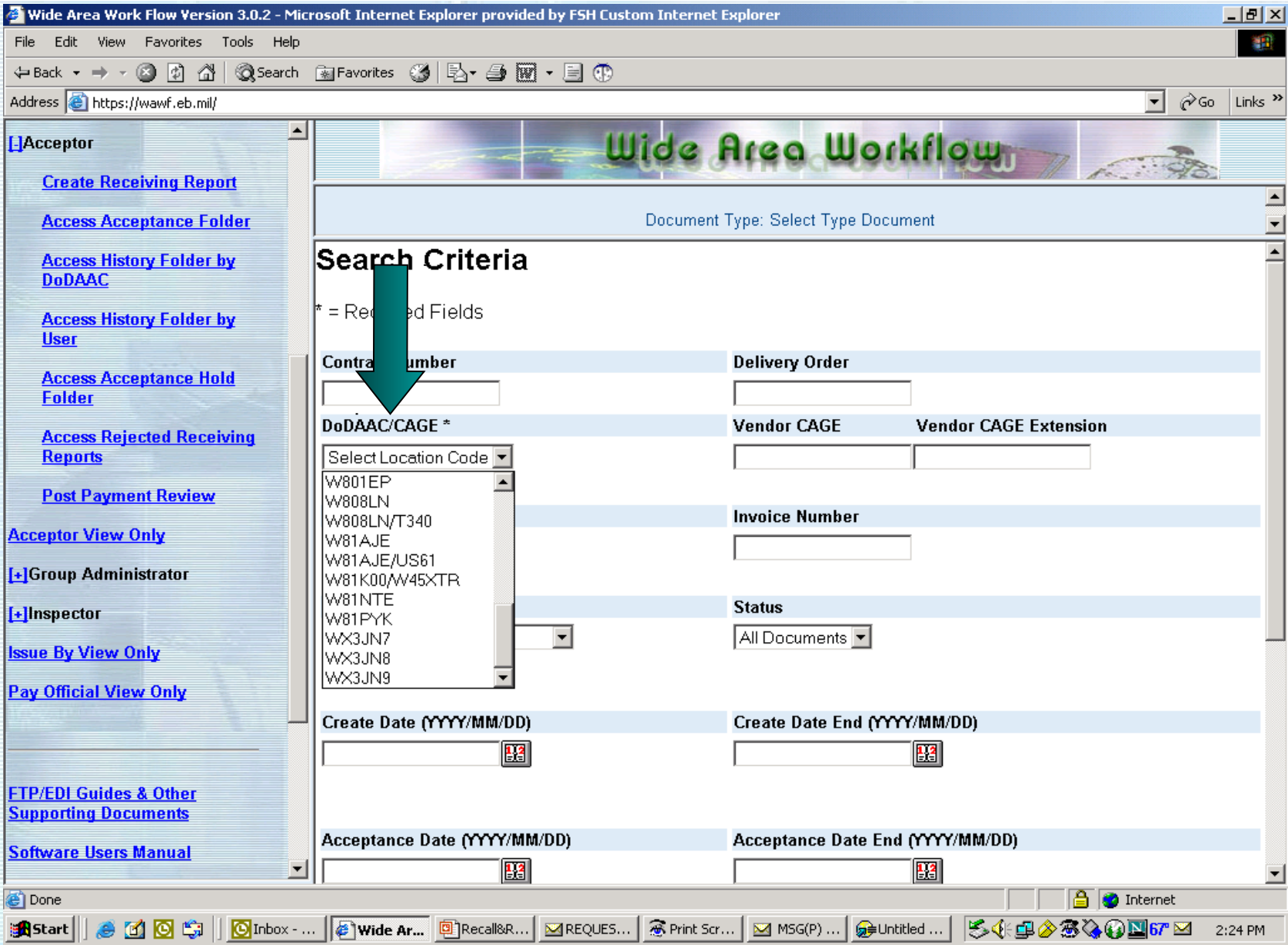
Click on - Access Rejected Receiving Reports link

All Roles



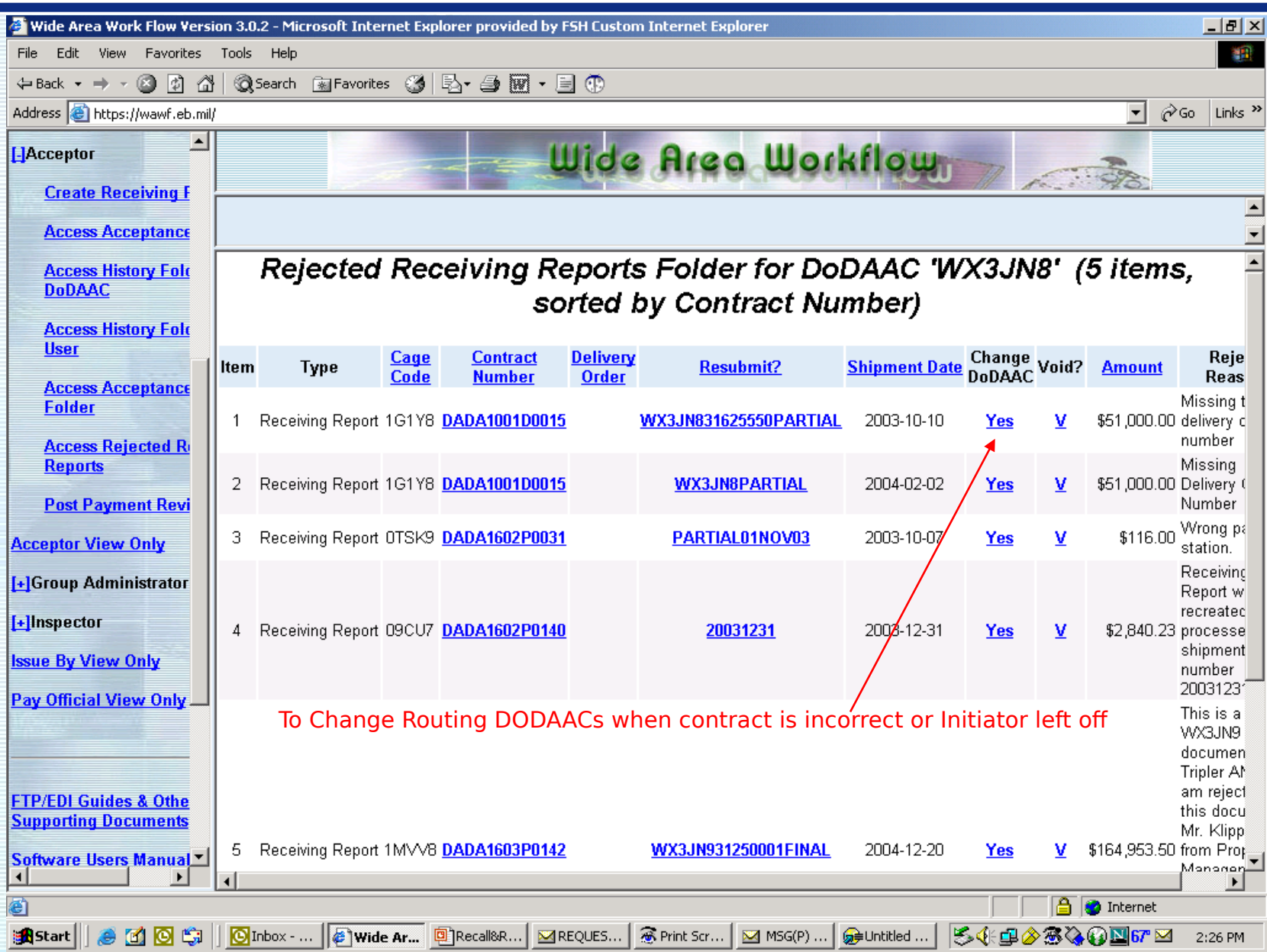
Select – The DODAAC

All Roles



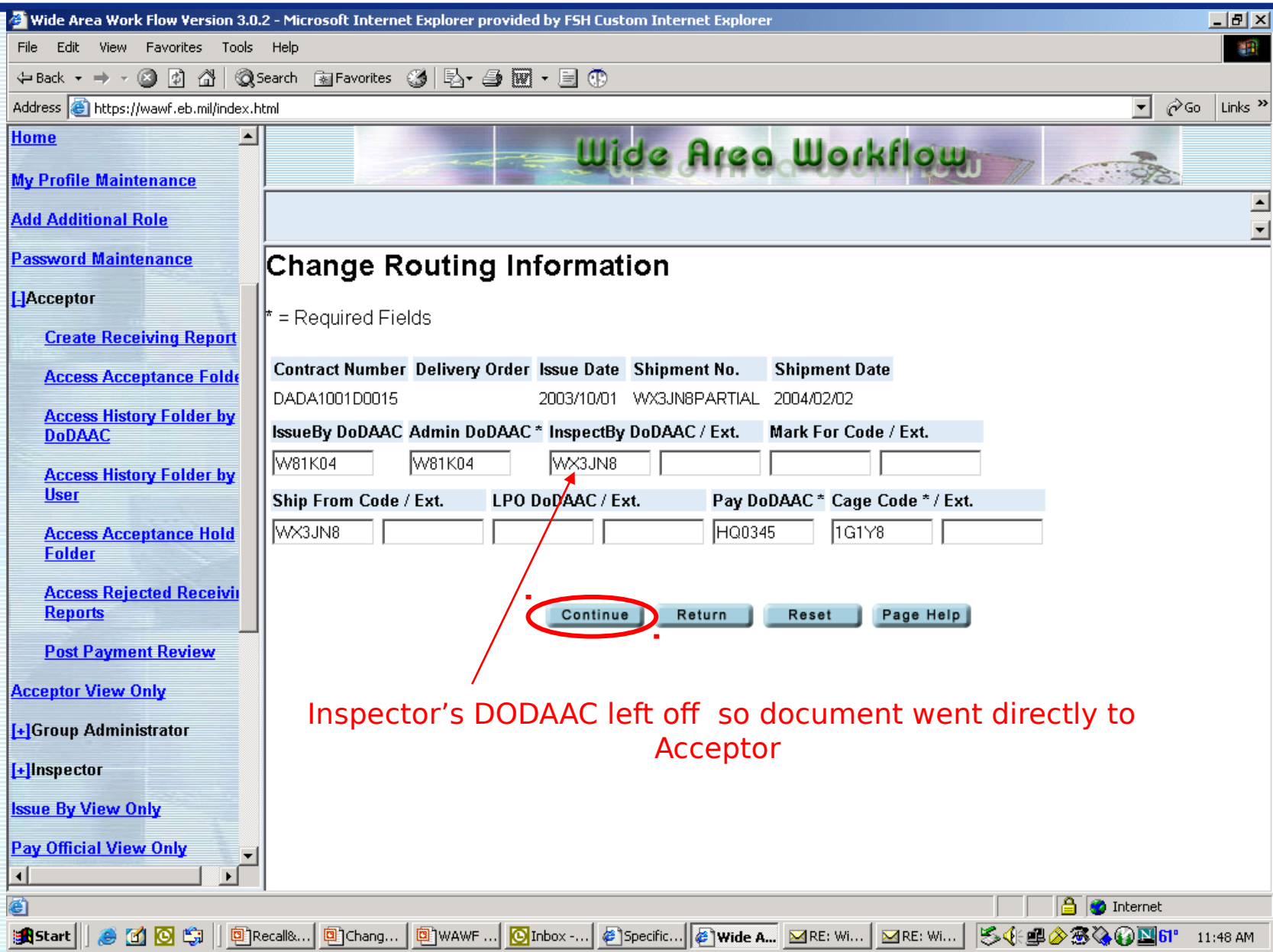
Click on – “Yes” To Change DODAAC

All Roles


Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer provided by FSH Custom Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address https://wawf.eb.mil/
Go Links
[-]Acceptor
Create Receiving R
Access Acceptance
Access History Fold DoDAAC
Access History Fold User
Access Acceptance Folder
Access Rejected R Reports
Post Payment Revi
Acceptor View Only
[+]Group Administrator
[+]Inspector
Issue By View Only
Pay Official View Only
FTP/EDI Guides & Othe Supporting Documents
Software Users Manual
Wide Area Workflow
Rejected Receiving Reports Folder for DoDAAC 'WX3JN8' (5 items, sorted by Contract Number)
Item Type Cage Code Contract Number Delivery Order Resubmit? Shipment Date Change DoDAAC Void? Amount Reje Reas
1 Receiving Report 1G1Y8 DADA1001D0015 WX3JN831625550PARTIAL 2003-10-10 Yes V $51,000.00 Missing t delivery c number
2 Receiving Report 1G1Y8 DADA1001D0015 WX3JN8PARTIAL 2004-02-02 Yes V $51,000.00 Missing Delivery Number
3 Receiving Report 0TSK9 DADA1602P0031 PARTIAL01NOV03 2003-10-07 Yes V $116.00 Wrong pa station.
4 Receiving Report 09CU7 DADA1602P0140 20031231 2003-12-31 Yes V $2,840.23 Receiving Report w recreatec processe shipment number 2003123
5 Receiving Report 1MVV8 DADA1603P0142 WX3JN931250001FINAL 2004-12-20 Yes V $164,953.50 This is a WX3JN9 documen Tripler AM am reject this docu Mr. Klipp from Prop
To Change Routing DODAACs when contract is incorrect or Initiator left off
Internet
Start
Inbox - ...
Wide Ar...
Recall&R...
REQUES...
Print Scr...
MSG(P) ...
Untitled ...
67°
2:26 PM

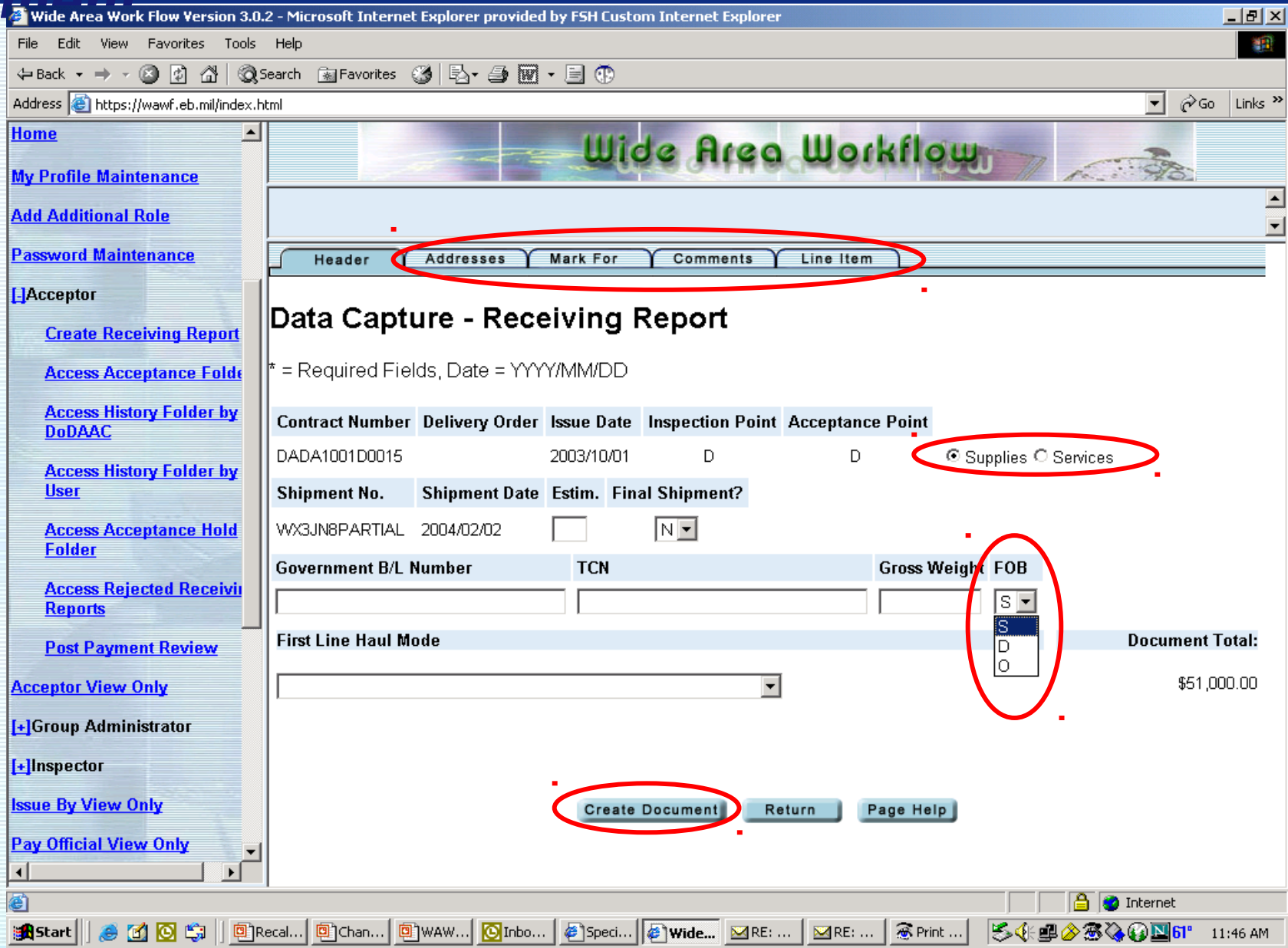
Record the correct data and Click on Continue

All Roles



Other corrections can be made in Data Capture or within other Tabs, then Click on Create Document

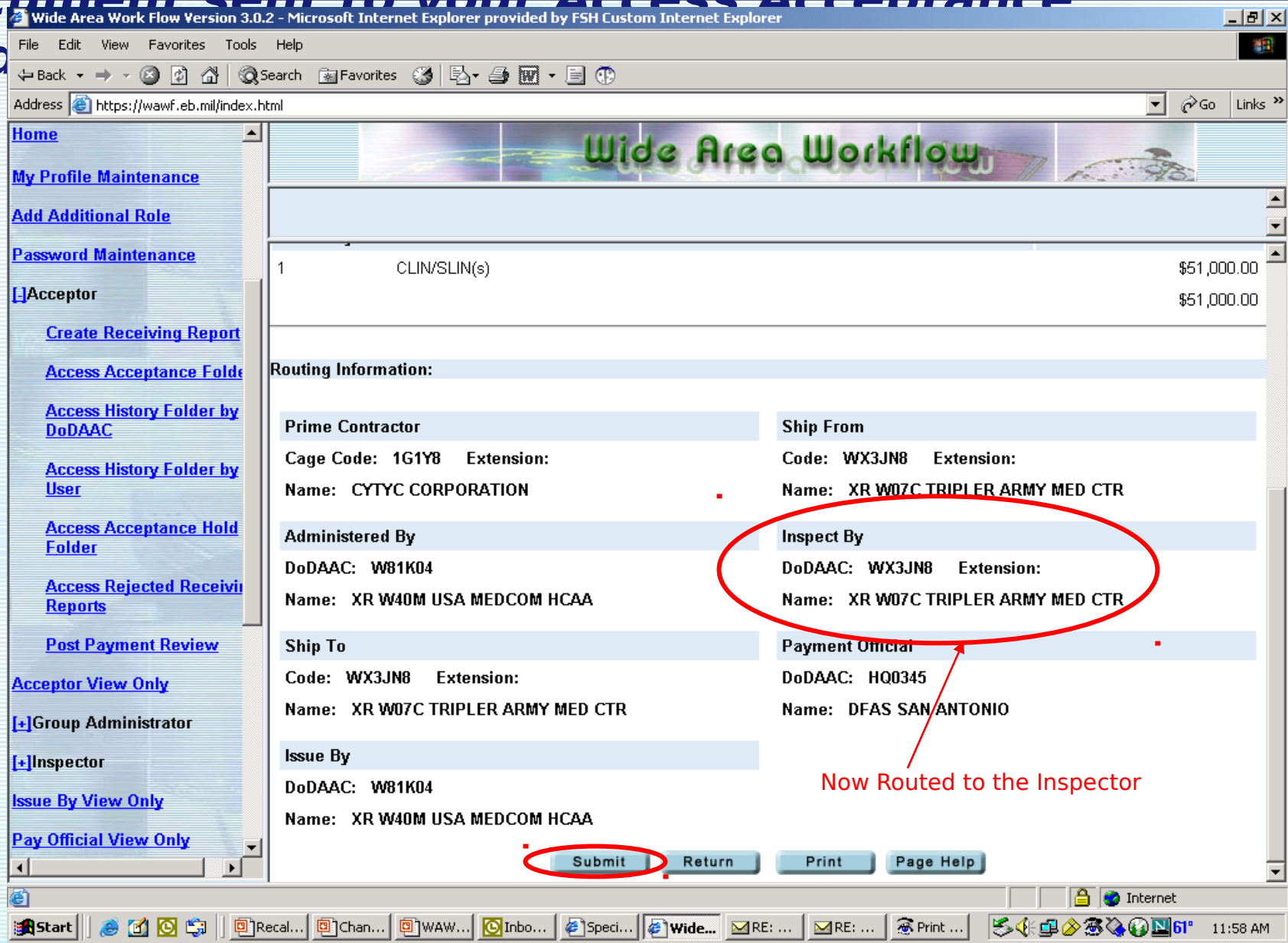
All Roles



Click on – Submit document and emails will be sent.

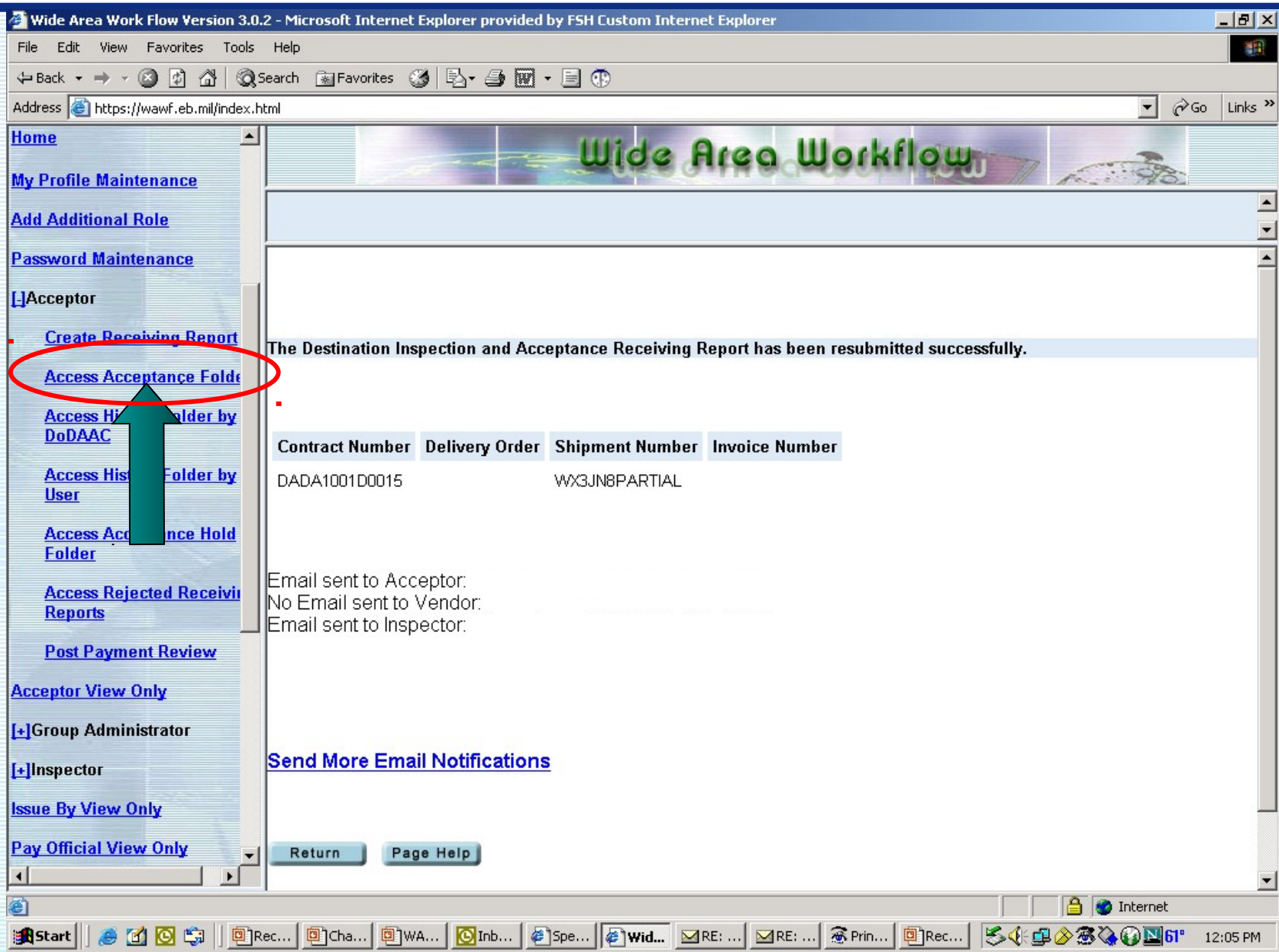
Document sent to your Access Acceptance Folder

All Roles



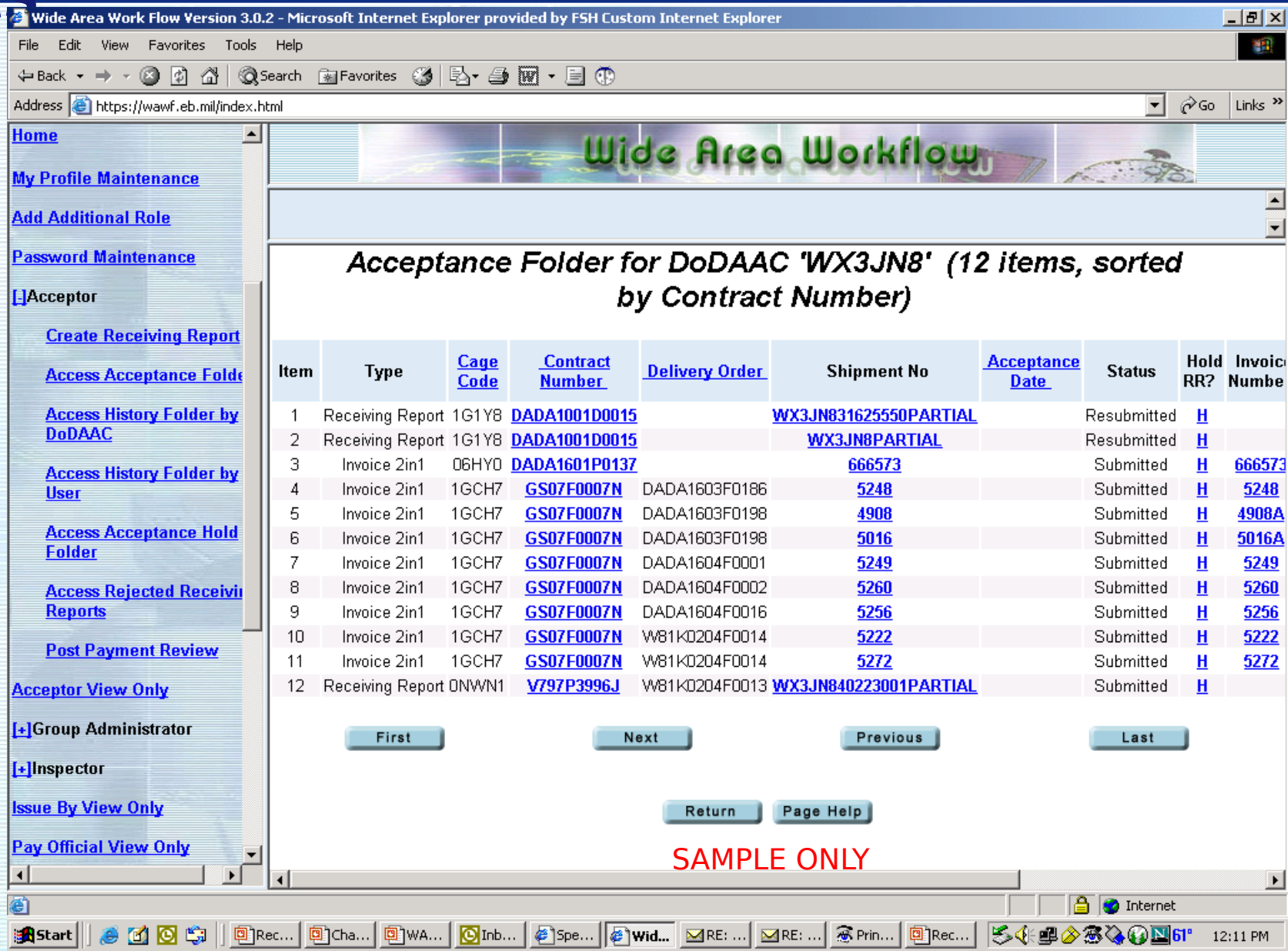
Click on – Access Acceptance Folder

All Roles



Click on – Shipment Number to record Receipt and Acceptance data on the Receiving Report to send to DFAS

All Roles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File Edit View Favorites Tools Help
Back Search Favorites
Address https://wawf.eb.mil/index.html
Go Links
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Folde
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
[+]Group Administrator
[+]Inspector
Issue By View Only
Pay Official View Only
Wide Area Workflow
Acceptance Folder for DoDAAC 'WX3JN8' (12 items, sorted by Contract Number)
Item | Type | Cage Code | Contract Number | Delivery Order | Shipment No | Acceptance Date | Status | Hold RR? | Invoic Numbe
1 | Receiving Report | 1G1Y8 | DADA1001D0015 | | WX3JN831625550PARTIAL | | Resubmitted | H |
2 | Receiving Report | 1G1Y8 | DADA1001D0015 | | WX3JN8PARTIAL | | Resubmitted | H |
3 | Invoice 2in1 | 06HY0 | DADA1601P0137 | | 666573 | | Submitted | H | 666573
4 | Invoice 2in1 | 1GCH7 | GS07F0007N | DADA1603F0186 | 5248 | | Submitted | H | 5248
5 | Invoice 2in1 | 1GCH7 | GS07F0007N | DADA1603F0198 | 4908 | | Submitted | H | 4908A
6 | Invoice 2in1 | 1GCH7 | GS07F0007N | DADA1603F0198 | 5016 | | Submitted | H | 5016A
7 | Invoice 2in1 | 1GCH7 | GS07F0007N | DADA1604F0001 | 5249 | | Submitted | H | 5249
8 | Invoice 2in1 | 1GCH7 | GS07F0007N | DADA1604F0002 | 5260 | | Submitted | H | 5260
9 | Invoice 2in1 | 1GCH7 | GS07F0007N | DADA1604F0016 | 5256 | | Submitted | H | 5256
10 | Invoice 2in1 | 1GCH7 | GS07F0007N | W81K0204F0014 | 5222 | | Submitted | H | 5222
11 | Invoice 2in1 | 1GCH7 | GS07F0007N | W81K0204F0014 | 5272 | | Submitted | H | 5272
12 | Receiving Report | 0NWN1 | V797P3996J | W81K0204F0013 | WX3JN840223001PARTIAL | | Submitted | H |
First Next Previous Last
Return Page Help
SAMPLE ONLY
Internet
Start
12:11 PM